



1st Floor
 General Yard Office
 2025 McCowan Road
 Scarborough, ON
 M1S 5K3

Tina Sheaves
 Superintendent
 Operations & Mechanical
 GTA / Toronto North

June 27th 2014

Dear Sirs,

This letter serves as notice of cancellation for all local rules in conflict with the appended Calling and Board Placement Rules.

Effective with the Weekly Placement Changes on 3-Aug-14, the appended calling and board placement rules will take effect.

I would be happy to discuss this matter with you. If you wish to do so, please let me know and we will arrange for a mutually convenient time to do so.

Sincerely,

Tina Sheaves
 Superintendent
 GTA/Toronto North

Standardized Decision Tables

	Mandatory / Voluntary	
Unassigned Freight - Engineers		
First rested engineer from unassigned freight pool	M	
First rested engineer from engineer spareboard	M	
Close pool	M	
First rested engineer from opposite pool (if applicable)	M	
Senior rested demoted engineer in train service (Sr ESB on LEEB Board)	M	
Junior demoted engineer in train service (Jr ESB not on LEEB Board)	M	
Senior rested engineer awaiting turn longest	M	
Senior rested engineer miss called	M	
Senior rested engineer from any local roster/assignment	M	
Senior engineer off for miles requesting work		V
Senior rested yard engineer on rest days		V
Senior rested engineer on availability list		V
First engineer from spareboard >8hrs rest – ask to break rest		V
First engineer from pool >8 hrs rest – ask to break rest		V

Unassigned Freight - Conductors

First rested conductor from unassigned freight pool	M	
First rested qualified conductor from brakeperson spareboard	M	
First rested qualified conductor from yard spareboard (if applicable)	M	
Close pool	M	
First rested conductor from opposite pool (if applicable)	M	
Senior rested qualified conductor awaiting turn longest	M	
Senior qualified conductor miss called	M	
Senior rested qualified conductor requesting spare running	M	
Senior qualified conductor on local roster/assignment	M	
Senior qualified conductor off for miles requesting work		V
Senior qualified conductor in yard on rest days		V
Senior rested conductor on availability list		V
First brakeperson from spareboard >8hrs rest – ask to break rest		V
First conductor from pool >8hrs rest – ask to break rest		V

Unassigned Freight - Brakeperson

First rested qualified brakeperson from brakeperson spareboard	M	
First rested qualified brakeperson from yard spareboard (if applicable)	M	
First rested conductor from pool	M	
Junior rested conductor from opposite pool (if applicable)	M	
Senior rested qualified conductor awaiting turn longest	M	
Senior qualified conductor miss called	M	
Senior qualified conductor off for miles requesting work		V
Senior qualified conductor in yard on rest days		V
Senior rested conductor on availability list		V
First brakeperson from spareboard >8hrs rest – ask to break rest		V
First conductor from pool >8 hrs rest – ask to break rest		V

Yard Service - Engineer Mandatory / Voluntary

First rested engineer from engineer spareboard	M	
Senior rested demoted engineer in train service (Sr ESB on LEEB Board)	M	
Junior demoted engineer in train service (Jr ESB not on LEEB Board)	M	
First rested engineer from pool	M	
Senior rested engineer awaiting turn longest	M	
Senior rested engineer miss called	M	
Senior rested engineer from local roster/assignment	M	
Senior engineer off for miles requesting work		V
Senior engineer missing shift		V
Senior rested engineer from yard roster requesting extra work		V
Senior rested engineer from yard roster not requesting extra work		V
First engineer from spareboard >8hrs rest – ask to break rest		V
First engineer from pool >8 hrs rest – ask to break rest		V

Yard Service - Foreman		
Senior rested demoted foreman on the job (promote Helper)	M	
First rested qualified foreman from yardperson spareboard (if applicable)	M	
First rested qualified foreman from brakeperson spareboard	M	
First rested qualified foreman from pool	M	
Senior rested qualified foreman awaiting turn longest	M	
Senior qualified foreman miss called	M	
Senior qualified foreman missing shift		V
Senior rested qualified foreman requesting extra work - days off		V
Senior rested qualified foreman not requesting extra work - days off		V
Senior qualified foreman off for miles requesting work		V
First brakeperson from spareboard >8hrs rest – ask to break rest		V
First conductor from pool >8hrs rest – ask to break rest		V
Yard Service - Helper		
First rested qualified helper from yardperson spareboard (if applicable)	M	
First rested qualified helper from brakeperson spareboard	M	
First rested qualified helper from pool	M	
Senior rested qualified helper awaiting turn longest	M	
Senior qualified helper miss called	M	
Senior qualified helper missing shift		V
Senior rested qualified helper requesting extra work - days off		V
Senior rested qualified helper not requesting extra work - days off		V
Senior qualified helper off for miles requesting work		V
First brakeperson from spareboard >8hrs rest – ask to break rest		V
First conductor from pool >8hrs rest – ask to break rest		V
Yard Service - Pitch and Catch Foreman		
Senior rested YS on the job	M	
First rested qualified YS yardperson spareboard (if applicable)	M	
First rested qualified YS from brakeperson spareboard	M	
Junior rested qualified YS not on rest day	M	
First rested qualified YS from pool	M	
Senior rested qualified YS awaiting turn the longest	M	
Senior qualified YS miss called	M	
Senior qualified YS missing shift		V
Senior rested qualified YS requesting extra work - days off		V
Senior rested qualified YS not requesting extra work - days off		V
Senior qualified YS off for miles		V
First brakeperson from spareboard >8hrs rest – ask to break rest		V
First conductor from pool >8hrs rest – ask to break rest		V
Contact Yard Manager to run yard conventional	N/A	

Yard Service - Pitch and Catch Helper		
First rested qualified YH from yardperson spareboard (if applicable)	M	
First rested qualified YH from brakeperson spareboard	M	
Junior rested qualified YH not on rest day	M	
First rested qualified YH from pool	M	
Senior rested qualified YH awaiting turn the longest	M	
Senior qualified YH miss called	M	
Senior qualified YH missing shift		V
Senior rested qualified YH requesting extra work - days off		V
Senior rested qualified YH not requesting extra work - days off		V
Senior qualified YH off for miles		V
First brakeperson from spareboard >8hrs rest – ask to break rest		V
First conductor from pool >8hrs rest – ask to break rest		V
Contact Yard Manager to run yard conventional	N/A	

Assigned Road Service - Engineers	Mandatory/Voluntary	
First rested engineer from spareboard		M
First rested engineer in pool		M
Senior rested demoted engineer in train service (Sr. ESB on LEEB Board)		M
Junior demoted engineer in train service (Jr. ESB not on LEEB Board)		M
Senior rested engineer awaiting turn longest		M
Senior engineer miss called		M
Senior engineer requesting work off for miles requesting work		V
Senior rested engineer on any local roster/assignment requesting extra work on day off		V
Senior rested engineer in any pool requesting assigned work		V
Senior rested engineer in yard service requesting extra work on rest day		V
First engineer from spareboard >8hrs rest – ask to break rest		V
First engineer from pool >8 hrs rest – ask to break rest		V

Assigned Road Service - Conductors		
Senior rested qualified conductor on job		M
First rested qualified conductor on brakeperson spareboard		M
First rested qualified conductor in pool		M
Senior qualified conductor awaiting turn the longest		M
Senior qualified conductor miss called		M
Senior rested qualified conductor requesting spare running		M
Senior qualified conductor off for miles		V
Senior rested qualified conductor in yard service on rest day		V
First brakeperson from spareboard >8hrs rest – ask to break rest		V
First conductor from pool >8hrs rest – ask to break rest		V

Assigned Road Service - Brakepersons		M
First rested qualified brakeperson on brakeperson spareboard		M
First rested qualified brakeperson in pool		M
Senior qualified brakeperson awaiting turn the longest		M

Senior qualified brakeperson miss called	V
Senior qualified brakeperson off for miles	V
Senior rested qualified brakeperson in yard service on rest day	V
First brakeperson from spareboard >8hrs rest – ask to break rest	V
First conductor from pool >8hrs rest – ask to break rest	V

CMC Standard board placement - all crafts

Personal

No minimum off time Turn in - turn in Turn out - await arrival of turn

Sick

No minimum off time Turn in - in turn Turn out - await arrival of turn

Company/Union business

No minimum off time Turn in - in turn Turn out - await arrival of turn

NOTE - Only LC, Vice LC and Secretary may book off Union

Miles (Pool)

Book-on for 2201 (may book 0400 for 0600 rest) Turn in - in turn Turn out - await arrival of turn

Miles (Spareboard)

Book-on for 2201 (may book 0400 for 0600 rest) Bottom of spareboard N/A

MQ/RQ classes

Book-off 24hrs prior to day of class for Unassigned Employees Turn in - in turn Turn out - await arrival of turn

Book-off 12hrs prior to day of class for Assigned employees

Auto Book on at 1600 on final day of class

Miss Call

book-on immediately after missed call Turn in - in Turn Turn out - await arrival of turn

AV

Return Sunday 2201 for 0001 (may book 0400 for 0600 rest) 2201 for 0001 Bottom of board

Bereavement

Time RTE notifies CD Turn in - in Turn Turn out - await arrival of turn

CC/CR

CTY 0-8 rest at home Original Placement N/A

ENG 5-8 rest at home Original Placement N/A

Rest adjustments - after tie up

60 mins at home terminal 15 mins at AFHT