



CANADIAN PACIFIC **SOUTHERN ONTARIO SERVICE AREA**

Conductors, Locomotive Engineers
Yardmen/Trainmen - All Points

ISSUED DATE: October 12, 2007
NOTICE NO. 778

**TORONTO WEST
SAFETY**

**HEALTH &
COMMITTEE**

MINUTES OF MEETING
September 10th 10:30 HOURS LAMBTON YARD

COMMITTEE MEMBERS:	Ian Galioto	Co-chair	Present
	Don Mitchell	Alt Co-chair	Present
	Alison Brown	TCRC Co-chair	Present
	Mike King	Mechanical	Present
	Dave Bond	TCRC Alt Co-chair	Present
	Rob McCormick	TCRC Alternate	Present
	Mike Dobis	TCRC Remote	Present
	Waheed Khan	TCRC Remote Alt	Absent
	Manley Johnson	GO TCRC Rep	Present
	Jim Chamberlain	GO TCRC Rep Alt	Absent

VISITORS: Nil

AGENDA: Handout package was reviewed at start of meeting, including safety stats, safety issues for crews. Marvin's and Safety Hazard reports for past month were available.

ITEM	DESCRIPTION	WHO
1	Review 2007 Safety Plan and ways to Maintain it	All
2	Review Safety Stats Including Marvin's Submitted	All
3	Monthly Workplace Inspection	Inspectors
4	Accident Investigations/Work Refusals	Participants
5	Safety Hazard Reports, complaints, suggestions from crews	All
6	Safety Flashes, News, Bulletin Review	All
7	SOFA and ORCA Audit Results	Auditors
8	Old Business	All
9	New Business / General Discussion	All
10	Reports from Guests	Guests
11	Lambton H&S Committee Corrective Action Process	All
12	Update HRDC/TC Annual Report / Adjournment	All

Item 1: Review of 2007 Safety Plan

- Toronto West Field OPS with a total of 0 FRA, 1 non FRA personal injuries & 0 CRV's.
- Toronto West Field Ops with 2 Non FRA Train accidents.
- GO Operations with 3 Non FRA personal injuries. SOSA Mechanical with 33 injuries, 7 FRA.
- SOSA Field OP's at 10 FRA Injury and 31 Non FRA Injuries to date.
- SOSA Field OP's @ 34 Non FRA Train Incidents, 4 FRA Train Incidents & 6 CRV's.
- **Tracking Document**



SOSA F. Ops H&S Committees		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Target	Completed
2007 Safety Plan	YES													Month/Yr	Month/Yr
	or														
Activity:	NO														
SOFA Audits		Y	Y	Y	Y	Y	Y	Y	Y	Y				10mo/120yr	8
Customer Inspections		11	9	6	6	7	10	8	6	3				6 cust mo/90 yr	60
Go Inspections														10 yr	
Safe Work Procedures		Y	Y	Y	Y	Y	Y	Y	Y	Y				1 Mo/12 yr	8
Job Brief. Pre-Depart Checklist		Y	Y	Y	Y	Y	Y	Y	Y	Y				1 Mo/ 12 yr	8
ORCA crew audits		2	2	2	2	2	2	2	2	1				22 yr	15
GO ORCA audits														10 yr	
Workplace Inspections															

Item 2: Review Safety Stats: Review to include discussion on MARVIN reports submitted.

2007	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	2006 Actual
FRA PI's	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Non-FRA PI's	0	0	0	0	1	0	0	0	0	0	0	0	1	3
FRA TA's	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Non-FRA TA's	0	0	0	0	1	1	0	0	0	0	0	0	2	7
CRV'	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3rd P	0	0	0	0	0	0	2	1	3	0	0	0	6	4
Other	1	0	2	1	0	1	0	0	0	0	0	0	5	4

Marvin reports discussed: Trespasser injured 230-18.



Item 3: Monthly Inspection –

Workplace

SITE INSPECTIONS MACTIER SUB. SEP. 07

1. **CELANESE** – Sight lines for the derail are restricted by weeds. The lead to Celanese from the east service track to north of Fenmar Rd., need to be cut. Also, there is a red flag erected at the entrance to the lead for servicing Celanese. Has this lead been taken out of service? See attached pictures.

2. **ALEX HENRY** – The mud rail in customer’s siding is filled with dirt. Mud rails need to be cleaned on a regular basis. The sight lines for the restricted clearance sign are obscured by weeds. See attached pictures.

3. **GERDEAU STEEL** - Vast improvement! Perhaps an accolade is in order, and to tell them to keep up the good work...

Schedule of Zone Safety Audit Inspections

Date	Mactier /Nor Tor	Obico /H/CNR	Galt/Express	Lambton/TTR	GO Areas
January	X				X
February		X			X
March			X		X
April				X	X
May	X				X
June		X			X
July			X		X
August				X	X
September	X				X
October		X			X
November			X		X
December				X	X

4: Accident Investigation/Work Refusals

Nil investigations in Lambton Obico Area. **Nil work refusals.**

Item 5: Safety Hazard Reports and Safety Complaints/suggestions from crews:

Copy of resolved Safety Hazards recorded on separate document.



Date	Num.	Safety Hazard report	Resolved	Ongoing	Comments
10/20/2007	0268	Pile of sugar @ Park switch.	Yes		Sugar removed
10/26/2007	0266	Crossing circuit problems on Lakeshore.	Yes		Circuit repaired.
10/27/2007	0262	Container facility piling containers foul of Industrial Container	Yes		Containers removed.

Safety Hazards Received: 14 Safety Hazards Resolved: 14 Safety Hazard Outstanding: 0

SAFETY MEETINGS WERE CONDUCTED AT LAMBTON/OBICO YARD AS WELL AS AT THE EXPRESSWAY TERMINAL IN MILTON and GO.

Items from these footboard meetings were reviewed.

Item 6: Safety Flashes, Items discussed including News and Bulletin reviews:

Sofa/Orca findings, Verbal confirmation, Angle Cock Risk assessment, Stretch & Flex tips,

Item 7: SOFA Audits and ORCA:

- Include the number of safe, at-risk and total observations and the number of employees observed.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Lifesaver #1 Sec. Equip.	184 0 184	173 4 177	212 0 212	2 072 209	1 850 185	92 0 92	130 0 130	248 1 249	181 0 181				Pass Fail .0%
Lifesaver #2 Protect	214 0 214	175 7 182	2 140 214	215 8 223	193 0 193	134 1 135	188 0 188	343 3 346	311 4 315				Pass Fail .01%
Lifesaver #3 Job Brief.	108 2 110	52 2 54	49 1 50	42 1 43	43 1 44	33 0 33	39 0 39	69 0 69	55 1 56				Pass Fail .02%
Lifesaver #4 Comm.	2 813 284	220 5 225	300 5 305	279 10 289	3 311 332	94 6 100	227 3 230	445 5 450	301 3 304				Pass Fail .01%
Lifesaver #5 Coaching	1 952 197	172 2 174	248 4 252	199 0 199	339 1 340	111 0 111	262 3 265	302 4 306	390 3 393				Pass Fail .01%
Overall Totals	982 7 989	812 20 832	1023 10 1033	942 13 955	1091 3 1094	464 7 471	846 6 852	1407 13 1420	1238 11 1249				Pass Fail .01%

SOFA Trends August & September were addressed at September Footboard meetings:

Lifesaver # 4 & 5 are areas for focus.

Sprains & Strains At-Risk Factors Audit Tracking Document



2007		SOFA Audit Addendum - Sprains & Strains At Risk Factors											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Totals YEAR
Addendum Conducted /month	0	0	11		6	5	5	5	7				
Total Observations	0	0	160		148	93	175	175	196				
Total AT Risk Behaviors	0	0	16		8	9	15	15	20				
Overall Safe Totals	0	0	144		140	84	160	160	176				
At Risk %	0	0	0.11		0.05	0.1	9.37	9.37	11.9				

ORCA totals:

Include the number of safe, at-risk and total observations.

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Action Plan Required?
ORCA Totals	127	103	125	68	74	23	56	115	74				SAFE
Engr.	2	2	4	1	1	0	2	1	1				0.01% FAIL
ORCA Totals	126	107	127	75	62	28	47	107	77				SAFE
Cond/Tr	0	1	3	1	1	0	1	0	1				0.01% FAIL
	126	108	130	76	63	28	48	107	78				FAIL

Repeating distance to travel.

Item 8: Old Business

Monitor completion of Time & Action Calendar Ongoing Business

Monitor completion of Time & Action Calendar Ongoing Business				
Item	Description	Who	Action Taken	Status
1	Fouling points in LT08 & LT09 need to be identified.	I. Galioto/W. Khan	Yellow fouling points marked on the ground @ east ends of tracks.	Done

Item 9: New Business, General Discussions

Item	Description	Who	Action Taken	Status
1	Situational awareness discussion on how the	All	Situational Awareness to be discussed during	Ongoing



	Committee could engage employees to work safely at all times		Footboard meetings	
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Item 10: Reports from Guests:

Item 11: Lambton Health and Safety Committee Corrective Action Process:

Section#	Priority #	Finding	Action Plan	Target Date
Accident Investigation 6.1		The committee should attend accident investigation training (ISROP) to enhance skills and techniques.	Open invitation sent to N. Creighton to attend a meeting and then followed up by training of Committee.	M. Dobis attended training.

Item 12: Update HRDC/TC Annual Report, Adjournment

Update of report after each H&S meeting
Meeting ADJOURNED at approx 12:00hrs.

NEXT MEETING: October 12th, 2007 at 10:30

Signed:

Ian Galioto, Chairperson

Alison Brown Chairperson

"If you find that personal problems are having a negative impact on your life, help is available through your Employee and Family Assistance Program (EFAP). To contact the nearest EFAP Referral Agent in your area please call 1-800-735-0286."

George Smith
Service Area Manager
Southern Ontario Service Area