



**CANADIAN PACIFIC** **SOUTHERN ONTARIO SERVICE AREA**

Conductors, Locomotive Engineers  
Yardmen/Trainmen - All Points

ISSUED DATE: xxx, 2007  
NOTICE NO. xxx For ISSUE

*FIELD OPERATIONS- TORONTO YARD  
JOINT HEALTH & SAFETY COMMITTEE MEETING*

*Tuesday September 04, 2007: 1000 – 1330  
Basement Conference room, GYO Bldg*

**COMMITTEE MEMBERS:**

N. Richards	Member, Co-chairperson	CPR Co-Chair	Present
M. Waver	Member	CPR	Present
D. Gillam	Member, Alt Co-chairperson	TCRC/BLE	Present
K. Lawrence	Member	TCRC/UTU/RCLS	Present
P. Debono	Alternate	TCRC/UTU	Present
P. Grondin	Alternate	TCRC/UTU/RCLS	Present
R. Sutton	Member	CPR	
J. Waver	Alternate	CPR	
D. Simpson	Alternate	CPR	
D. Humphrey	Member, Co-chairperson	TCRC/UTU Co-Chair	
B. Sexsmith	Alternate	TCRC/BLE	

**GUESTS Present:**

Mr. Ray Zaparanuik	Administration Toronto
Mr. Robert Lewicki	SOSA Safety Advisor

Agenda:

ITEMS	DESCRIPTION	WHO
1	Review 2007 Safety Plan - Activities	All
2	Review Safety Stats – Personal Injuries, Train Accidents/Incidents	All
3	SOFA Audits	Auditors
4	SOFA Audit Addendum – Sprains & Strains At Risk Factors	Auditors
5	RCLS SOFA Audit Addendum – Toronto Committee Pilot Project	Auditors
6	ORCA Audits	Auditors
7	Footboard Meetings: At-Risk trends, Safety Info-Grams/Flashes	All
8	Monthly Workplace Inspections	Inspectors
9	Accident Investigations/Work Refusals	Participants
10	Safety Hazard Reports	All
11	Old Business/Discussions/Completed Items	All
12	New Business/Discussions,	All
13	Update HRDC/TC Annual Report	All
14	Adjournment	All

**Item 1: Review of 2007 Safety Plan:** H&S Committee reviewed 2007 Safety Plan and activities: Summary of Activities:

**Tracking Document**

SOSA F.Ops H&S Committee: 2007	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Target	Completed
<b>Safety Activities for 2007</b>					**	***							Month / Yr	Month/Yr
1. SOFA Operations Switching Audits *	5	10	8	8	0	9	15	8					10* / 120*	55
2. SOFA Addendum – Reducing Strains & Sprains *	0	5	1	4	0	0	4	0					PILOT*	14
3. RCLS SOFA Audits Addendum - PILOT *	4	4	5	3	0	4	4	2					PILOT*	24
4. ORCA Audits	2	1	2	1	0	2	1	1					1 Month/12 yr	9
5. Safe Work Practices meetings-blitzes-footboards	1	1	1	1	1	N	1	1					10 Year	6
6. Workplace Inspections	Y	Y	Y	Y	Y	Y	Y	Y					Each area - Twice yearly	On target
7. Pre-Departure Checklist/Job Briefings	Y	Y	Y	Y	Y	N	Y	Y					10 Year	6
8. Mentoring/Coaching Program for Junior employees– (3-5 yrs service) (Pilot Commenced March 2006 and continued in 2007) (#Employees)													Pilot from 2006	

\* Total Includes RCLS SOFA Audit Addendum and Strains & Sprains SOFA Addendum

\*\* E/S Strike commenced - May H&S Activities Cancelled

\*\*\* E/S Strike continued – June H&S Meeting Cancelled

**Safety Activity 1: SOFA (Switching Operations Fatality Analysis) Audit results:**

At-risk procedures (Trends) are identified on SOFA Audits and are discussed. These at-risk items form the topics for discussion in Activity 5: Safe Work Practices, footboard meetings and blitzes.

**Safety Activity 2: SOFA Addendum – Reducing Stains & Sprains Audit results:**

At-risk procedures (Trends) are identified on SOFA – Reducing Stains & Sprains (Addendum) and are discussed. These at-risk items form the topics for discussion in Activity 5: Safe Work Practices, footboard meetings and blitzes.

**Safety Activity 3: RCLS SOFA Audits – PILOT Addendum Audit Results:**

At-risk procedures (Trends) are identified on RCLS SOFA Audits (Addendum) and are discussed. These at-risk items form the topics for discussion in Activity 5: Safe Work Practices, footboard meetings and blitzes.

**Safety Activity 4: ORCA Audit results:**

At-risk procedures (Trends) are identified on ORCA, discussed and form the topics for discussion in Activity 3: Safe Work Practices, footboard meetings and blitzes.

**Safety Activity 5: Safe Work Practices, Meetings, Blitzes:**

At-risk procedures (Trends) noted in previous month SOFA Audits and/or ORCA audits are discussed with Rte's at following Month's footboard meetings, blitzes and affirm/reaffirm safe work practices and procedures.

**Safety Activity 6: Workplace Inspections**

Committee to schedule local inspections of Toronto Yard, which includes five (5) Areas: GYO/Hump, Pull down, Classification Yard, Diesel/Car Shop, Arrival/Departure Yards plus seven (8) Customer/Industrial locations: Each area or customer location: established plan is to inspect twice per year.

**Safety Activity 7: Pre-Departure Checklist/Job Briefings**

Monitor use and quality of pre-departure checklists: monitor and participate in crew job briefings.

**Safety Activity 8: Mentoring/Coaching – Continuation of 2006 Pilot Project by Toronto Yard Joint S&H Committee**

Description: Development and implementation of mentoring and coaching junior and/or at-risk employees: (Primarily Mentoring Employees between 3-5 years service and/or as otherwise required: Pilot commenced March 2006. Will continue this pilot project as required in 2007.

**Item 2: Review Safety Stats – Personal Injuries, Accidents/Incidents: Review To date:**

H&S Committee review of SOSA stats and Toronto Yard 2007 – FOPS accidents/Incidents and Personal Injuries:

**Tracking Document**

					2	0	0	7					2007	2007	2006	2006
<b>FOPS – Toronto Yard</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD Actual	YTD Target	YTD Actual	YTD Target
FRA Personal Injuries	0	0	0	0	1	0	0	0					1	3	3	4
Non-FRA Personal Injuries	1	2	0	0	0	0	0	0					3	7	7	7
FRA Train Accidents	0	0	0	0	0	0	1	0					1	0	0	0
Non- FRA Train Accidents	0	0	0	1*	1	1	0	2					5	11	12	17
Cardinal Rule Violations	0	0	0	1*	0	0	0	0					1	0	3	2

**2007**

**FOPS FRA PI**

May 16, 2007 : YSH(Pull Down): Knuckle fell out of car onto top of employees foot – (Broken Knuckle pin)

FRA-LTI(29 days)

**FOPS NON-FRA PI**

Jan. 20, 2007: P&C YSH – CT14 – Slipped on ladder rung – (Left Leg) – Strained left Knee

NON-FRA

Feb. 04, 2007: P&C YSE - Consumed by Fumes - Eng 1609 (FUMES - REPEATER)

NON-FRA

Feb. 21, 2007: P&C YSH - Consumed by Fumes - Eng 1610 (FUMES)

NON-FRA

**FOPS FRA TA**

July 23, 2007: PD - Crossed couplers CT07 – Not found by crew as per SSI – Derailed 4 cars on curve - FOPS - FRA

**FOPS NON-FRA TA – NIL**

Apr. 25, 2007: HUMP – While Traveling down CT17 to pull a-Tracks – Contacted foul car at E/E CT16- Sideswipe:

NON-FRA (CRV) \*

May 03, 2007: 223-02: While reversing FL03/FL04 to shop, Eng CSXT7638 Derailed at FL03/FL04: Switch Obstruction under Switch Point-Gap

June 29, 2007: LHF – While coupling to other equipment at LHF with 20 cars – crossed couplers – 1 set wheels CN712157 derailed.

**Aug 13, 2007: P&C – 1596-1014 derailed Tapscott Derail – Derail not removed properly.**

NON-FRA

**Aug 17, 2007: Hump – Pulling out of CT01 – RT AL01 switch**

NON-FRA

**Cardinal Rules Violations (CRV)**

Apr. 25, 2007: HUMP – While Traveling down CT17 to pull a-Tracks – Contacted foul car E/E CT16- Sideswipe

CRV \*

**Other: incidents reviewed: (NON-HF-FOPS)**

Jan. 02, 2007: Hump: Derailment CT01 West End - - Wide Gauge in curve

E/S Responsibility

Jan. 18, 2007: Hump: SOO600369 to Clear track - CT48 – Car through Inert

S&C - HUMP

Jan. 29, 2007: Hump: CT07 – Crossed Couplers – Derailment - - Hump Operation:

S&C - HUMP

Feb 07, 2007: 101-07: Derailed Over switch W/e FT01 – Split Switch: Switch Defect

S&C-E/S

Feb 12, 2007: Hump: NKCR65223 derailed destined GRP 7, acct contacted CEFX10643 which had stalled

S&C - HUMP

Feb.23, 2007: 231-22: Eng 8809 Derailed R7E – Track Wide Gauge/missing Spikes/Rail Anchors

E/S

Mar.01, 2007: Hump: Crossed couplers CT04 - NOKL733645 derailed A-end R3/R4- Hump Operation

S&C - HUMP

Mar.02, 2007: Hump: Over speed ex Master and Group – Oil Contamination in Master

S&C - HUMP

Mar.05, 2007: T14-05- L1/R1 Eng CP8209 derailed account ICE conditions – Trying to break path as per rule –

ENVIRONMENTAL

Mar 24, 2007: Hump: Car to CT27 stalled, next car destined CT15 cornered and derailed b-end of car -

S&C - HUMP

Mar 31, 2007: Hump: Crossed couplers (Hump Operation) in CT25 caused south rail to cant over

S&C - HUMP

Apr 11, 2007: P&C: While reversing in RA02 – Wheel Split switch & Poor switch point

M/S & E/S

Apr 14, 2007: 227-13: Light power reversing into 1E Diesel – CEFX1057 derailed. (B/o Ties)

E/S

Apr 23, 2007: Hump: CT71 Crossed couplers – S. Rail canted southward – 3 cars derailed acct track expanse.

S&C – HUMP

June 21,2007: Hump Operation – Crossed Couplers CT34 – ATW53078 empty – derailed

S&C – HUMP

July 05, 2007: Major Derailment Pull down – Glad hand wedged in frog – 7 cars derailed

Process – M/S

July 28, 2007: Hump Operation – Crossed Couplers CT25 – NS470213 R3/R4 wheels derailed

S&C – HUMP

Aug 12, 2007: Hump Operation - CP 344789 climbed the frog at CT 46-72 and derailed R 1-2 L1-2

E/S – Track

Aug 30, 2007: Hump Operation – Crossed Couplers CT23 – CP570004 R1/R2 wheels derailed

S&C – HUMP

**Item 3: SOFA Audit Results:**

**SOFA Audits: Safe Observations, At-risk observations, SOFA Audit Summary For 2007:**

The basic concept of communication, or its lack of, has been attributed to the cause of many Accidents & incidents across the property last year. The key is that we must not assume the other members of our crew know what we are going to do; we must talk about it constantly so we are all sure everyone else is on the same page as us.

**SOFA Audit Tracking Document**

<i>2007</i>	<i>S</i>	<i>O</i>	<i>F</i>	<i>A</i>			<i>A</i>	<i>U</i>	<i>D</i>	<i>I</i>	<i>T</i>	<i>S</i>	
Lifesaver	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Totals/ AVG. YEAR
Lifesaver 1 Secure Equip.	100%	98.6%	100%	100%	0	100%	94.8%	100%					
Lifesaver 2 Equipment	98.2%	100%	98.0%	100%	0	100%	96.6%	100%					
Lifesaver 3 Job Briefing	96.5%	88.8%	90.0%	100%	0	100%	95.2%	86.6%					
Lifesaver 4 Communication	96.5%	93.5%	100%	99.5%	0	100%	95.6%	96.2%					
Lifesaver 5 Coaching	96.6%	97.7%	97.6%	100%	0	100%	98.1%	95.6%					
Total SOFA Conducted /Month	5	10	8	8	0	9	15	8					
Total Audits Month	280	350	386	290	0	278	236	122					
Total - AT Risk Behaviors - Month	8	11	6	1	0	0	9	4					
Overall Totals Month %	97.0%	96.8%	98.4%	99.6%	0	100%	96.1%	96.7%					
Total At Risk % - Month	3.0%	3.2%	1.6%	0.4%	0	0	3.9%	3.3%					

**Issues/SOFA At Risk Behaviors: Items for discussion:**

- SOFA Life (3A) - Job Briefing held at beginning of shift
- SOFA Life (3B) - Proper Job Briefing procedure – (No Pre-departure filled out)
- SOFA Life (4C) - Proper radio procedure followed
- SOSA Life (5C) - Proper Entraining Detraining (Wrong side)

**Item 4 – SOFA Audit Addendum - Sprains & Strains At-Risk Factors:**

Examining additional factors which may lead to sprains and strains:

**Sprains & Strains At-Risk Factors Audit Tracking Document**

<b>2007</b>													
<b><u>SOFA Audit Addendum - Sprains &amp; Strains At Risk Factors</u></b>													
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Totals YEAR
Addendum Conducted /month	0	5	1	4	0	0	4	0					
Total Observations	0	41	21	59	0	0	35	0					
Total AT Risk Behaviors	0	7	1	6	0	0	3	0					
Overall Totals	0	82.9%	95.2%	89.8%	0	0	91.3%	0					
At Risk %	0	17.1%	4.80%	10.2%	0	0	8.7%	0					

**Issues/ SOFA Audit Addendum - Sprains & Strains At Risk Factors: Items for discussion:**

Nil

**Item 5 – RCLS SOFA Audit Addendum – Toronto H&S Committee Local Pilot Project for 2007- RCLS**

For 2007, Toronto Yard Joint H&S Committee will commence use of an RCLS SOFA AUDIT addendum an effort to capture and document RCLS operations since most of the yard operations at Toronto Yard are RCLS. (Toronto Yard H&S PILOT ADDENDUM)  
The purposes of this RCLS tracking sheet are for easy cross reference to identify on the areas of concern that the Toronto Yard Health and Safety Committee may have to address the unique problems in regards to RCLS Operations.

**RCLS Tracking Document**

<b>2007</b>	<b>R</b>	<b>C</b>	<b>L</b>	<b>S</b>			<b>A</b>	<b>U</b>	<b>D</b>	<b>I</b>	<b>T</b>	<b>S</b>	<b>PILOT</b>
<b>Lifesaver</b>	<b>Jan **</b>	<b>Feb **</b>	<b>Mar **</b>	<b>Apr **</b>	<b>May **</b>	<b>Jun **</b>	<b>Jul ***</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Totals/ AVG. YEAR</b>
Lifesaver 1	100%	78.7%	94.1%	91.6%	0	88.8%	95.1%	100%					
Lifesaver 2	93.2%	93.5%	98.6%	99.2%	0	96.3%	99.0%	95.2%					
Lifesaver 3	93.3%	100%	95.6%	100%	0	95.4%	88.8%	95.8%					
Lifesaver 4	90.8%	88%	96.7%	98.8%	0	96.1%	94.0%	97.8%					
Lifesaver 5 RCLS Operations	--	--	--	--	--	--	100%	88.8%					
Total RCLS Conducted /Month	4	4	4	3	0	4	4	2					
Total Audits Month	240	270	398	269	0	438	415	200					
Total - AT Risk Behaviors - Month	17	24	12	3	0	19	16	7					
Overall Totals Month	92.9%	91.1%	96.9%	98.7%	0	95.6%	96.1%	96.5%					
Total At Risk % - Month	7.1 %	8.9 %	3.1%	1.3%	0	4.9%	3.9%	3.5%					

\*\* RCLS SOFA Audit Addendum Draft-1 - (Audit with Four RCLS SOFA Lifesavers) – Used Jan 2007 to June 2007

\*\*\* RCLS SOFA Audit Addendum Draft-2 - (Audit with Five RCLS SOFA Lifesavers) – Used commencing July 2007

**Issues/RCLS SOFA At Risk Behaviors: Items for discussion:**

- RCLS/SOFA Life 2 (A) Crew members are aware of all movements that may/or will come in conflict with their intended movement
- RCLS/SOFA Life 2 (B) Movement at a speed that allow to stop within half the range of vision
- RCLS/SOFA Life 2 (G) Employee properly situated on the equipment while maintaining 3 point contact at all times.
- RCLS/SOFA Life 3 (B) Three point protection properly applied

**Item 6 – ORCA Audit**

**Results:** (Onboard)

ORCA : On Board - Safe Observations, At-risk observations, ORCA Audit Summary For 2007:

**ORCA Audit Tracking Document**

<b>2007</b>	<b><i>O</i></b>	<b><i>R</i></b>	<b><i>C</i></b>	<b><i>A</i></b>		<b><i>A</i></b>	<b><i>U</i></b>	<b><i>D</i></b>	<b><i>I</i></b>	<b><i>T</i></b>	<b><i>S</i></b>		
	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Totals YEAR</b>
ORCA Conducted /month	2	1	1	1	0	2	1	1					
Total Observations	116	18	180	92	0	230	76	20					
Total AT Risk Behaviors	4	0	0	0	0	0	0	0					
Overall Totals	96.5%	100%	100%	100%	0	100%	100%	100%					
At Risk %	3.5%	0%	0%	0%	0	0	0	0					

**Issues/ORCA At Risk Behaviors: Items for discussion:**

No issues.

**Item 7: FOOTBOARD Meetings: Summary of items for monthly footboard discussions:**

**Topics for Footboard Meetings: Including At-risk procedures (trends) identified from previous month: SOFA Audits, Sprain and Strain Addendum, RCLS SOFA Addendum and ORCA audits:**

**7A)**

**Aug 2007 SAM'S Message**

**Safety Info-gram – Entering and exiting Vehicles or Equipment**

**Video – Return to Work Program**

**7B)**

At-Risk items: **SUMMARY:** Trends from: SOFA Audits, Sprain and Strain Addendum, RCLS SOFA Addendum and ORCA audits: Items for discussion:

**Issues/SOFA At Risk Behaviors: Items for discussion:**

- ✚ SOFA Life (3A) - Job Briefing held at beginning of shift
- ✚ SOFA Life (3B) - Proper Job Briefing procedure – (No Pre-departure filled out)
- ✚ SOFA Life (4C) - Proper radio procedure followed
- ✚ SOSA Life (5C) - Proper Entraining Detraining (Wrong side)

**Issues/RCLS SOFA At Risk Behaviors: Items for discussion:**

- ✚ RCLS/SOFA Life 2 (A) Crew members are aware of all movements that may/or will come in conflict with their intended movement
- ✚ RCLS/SOFA Life 2 (B) Movement at a speed that allow to stop within half the range of vision
- ✚ RCLS/SOFA Life 2 (G) Employee properly situated on the equipment while maintaining 3 point contact at all times.
- ✚ RCLS/SOFA Life 3 (B) Three point protection properly applied

**Issues/SOFA Audit Addendum - Sprains & Strains At Risk Factors: Items for discussion:**

- ✚ Nil

**Issues/ORCA Audit: Items for discussion:**

- ✚ Nil

**NOTE: Footboard meetings commence 0630 Thursday Sept 6 to 0630 Saturday Sept 8, 2007**

**Item 8: Monthly Workplace Inspections:** Any deficiencies noted and being progressed as required.

**Monthly Workplace Inspection schedule for 2007:**

Workplace Inspection Areas	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IGI WAX	Plan						Plan					
STRATOFLO	Plan						Plan					
VIVA1-Nelsons - Cross connection	Plan						Plan					
VIVA2-Finch Plant, Owens Corning		Plan						Plan				
Pull down, Ladder, LHF compound		Plan						Plan				
SOLO - (Lily Cup)			Plan						Plan			
IPSCO			Plan						Plan			
Shops - Car/Diesel			Plan						Plan			
Classification Yard				Plan						Plan		
A/B Yards					Plan						Plan	
F/G Yards, Shed/Expressway					Plan						Plan	
GYO/Pull down/Hump/Buildings						Plan						Plan

**Item 9: Accident Investigations, Work Refusals.**

Accident Investigations (ISROP): Nil  
Work Refusals: Nil

**Item 10: Safety Hazard Reports Tracking Document:**

**Tracking Document**

2007	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
<b>NEW</b> Safety Hazards Received-Month	12	14	08	19	04	08	08	02					
Safety Hazards Resolved	--	08	11	08	12	02	03	08	01				
Safety Hazards Referred for resolve	--	04	03	00	07	02	04	00	01				
Total Hazards Still Outstanding (Year)	--	04	05	02	09	07	10	01	02				

**Item 10: Safety Hazard Reports: (Detail): Safety Hazard Reports: 2007: Reviewed and Discussed by Toronto S&H Committee:**

**Jan 2007:**

Jan 03, 2007: #1652: Fumes in Cab Eng 8214 – T04-03 between Toronto Yard and Oshawa >> RESOLVED 01/25/2007  
 Jan 05, 2007: #1653: Escalation Request Re: Outstanding tripping hazard #0214 of Sept 24<sup>th</sup>, 2006 (Rail) >> RESOLVED 01/18/2007  
 Jan 13, 2007: #2035: Broken Stairs Hump (Opposite Propane tanks) >> RESOLVED 01/15/2007  
 Jan 12, 2007: #2028: Uneven Ballast at Wye Switch Guelph Jct. >> FORWARDED TO HAMILTON/LONDON >> RESOLVED 01/16/2007  
 Jan 13, 2007: #2022: Heating in GYO >> NON-SAFETY HAZARD > EXCLUDED >> RESOLVED 01/13/2007  
 Jan 18, 2007: #2022: Fumes in Cab Eng 8206 – T14-18 between Toronto Yard and Shed/IGI Wax >> RESOLVED 01/25/2007  
 Jan 18, 2007: #2038: FT01 Blue Flag/M/S Five Alive – Procedure Issue >> RESOLVED 01/19/2007  
 Jan 18, 2007: #2203: TAXI exception Toronto to Mactier >> FORWARDED To MTL-CALGARY >> RESOLVED 03/01/2007  
 Jan 18, 2007: #2037: Rail Lying L1- A-Yard Lead, Stratoflo - (1<sup>st</sup> HAZARD) >> RESOLVED 04/23/2007  
 Jan 29, 2007: #2041: Vines/Brush/Trees north Side Havelock at Stratoflo – Tripping Hazard - (1<sup>st</sup> HAZARD) >> RESOLVED 07/31/2007  
 Jan 30, 2007: #2042: Yard Radio Interference from M/S, E/S, FOPS: Instruction/Reminder Issued >> RESOLVED 02/08/2007  
 Jan 30, 2007: #2208: Fumes in CAB P&C Eng 1609 –(2<sup>nd</sup> REPEAT – Original from Dec 2006)>> See Feb 04,07 >> RESOLVED 04/02/2007  
 3rd REPEAT – OUTSTANDING >> See Feb 04, 2007: Hazard #2204

**Feb. 2007:**

Feb 01, 2007: #2206: Tobacco Residue from Crews Smoking in Engine 1610 – (Eng Inspected – Nil Found) >> RESOLVED 02/01/2007  
 Feb 04, 2007: #2204: Fumes in Cab P&C Eng 1548 - #6 Injector Changed, Timing/Rack Adjusted/VEE Cleaned >> RESOLVED 02/19/2007  
 Feb 07, 2007: Four Royal Taxi Exceptions for Vehicle Condition (Tires) Sent to CMC/L. Courtney for handling >> RESOLVED 03/07/2007  
 Feb 04, 2007: #2204: Fumes in Cab P&C Eng 1609 - (3rd REPEAT) >> RESOLVED 04/02/2007  
 Feb 21, 2007: #2207: Fuel Fumes Eng 1610, VEE Groove/Fuel Overflow - MARVIN – MIR – NON-FRA >> RESOLVED 02/23/2007  
 Feb 22, 2007: #2049: Timely Deadheading Issue >> Forwarded to CMC for handling >> RESOLVED 02/24/2007  
 Feb 24, 2007: #2218: Two Extra Cars on Oshawa "A" – (Shops) – Process/Refocus From Feb 15 to Feb 25 >> RESOLVED 02/25/2007  
 Feb 26, 2007: #2219: 8800's Engs – Middle seat – Bar behind head could be a potential hazard> Forwarded >> RESOLVED 03/01/2007  
 Feb 27, 2007: #2050: Crew Bus – Burnt out brake light >> RESOLVED 03/01/2007  
 Feb 28, 2007: #1615: Inventory Exception – Osh-A Turn >> RESOLVED 03/07/2007

**March 2007:**

Mar 01, 2007: #2210: Hump Protection of class track CT54: Procedures – Reaffirmed >> RESOLVED 03/07/2007  
 Mar.02, 2007: #2220: Inventory Exception Osh-B Turn >> RESOLVED 03/08/2007  
 Mar.02, 2007: #2216: Hallcon Driver Exception – Forwarded to L. Courtney Manager Contractor Services >> RESOLVED 03/08/2007  
 Mar.04, 2007: #2051: Crew Bus – Burnt out passenger side tail light - arranged to get fixed. >> RESOLVED 03/05/2007  
 Mar.08, 2007: #2034: Snow/Ice conditions G-Yard Road - Snow Removed March 10/07 >> RESOLVED 03/10/2007  
 Mar.22, 2007: #2228: CP5878 – Cover for Electrical cover missing – wires exposed >> RESOLVED 04/02/2007  
 Mar.24, 2007: #2032: Hump trimming in a track, P&C authorized to same track without being advised of hump >> RESOLVED 03/25/2007  
 Mar.28, 2007: #2229: Oil Burning fumes in Cab – Eng STLH 8212 >> RESOLVED 04/02/2007

**April 2007:**

Apr 01, 2007: #2230: OCS/ Rail etc on R O W Whitby >> RESOLVED 07/05/2007  
 Apr 01, 2007: #2231: Condition of F-G Yard Road - Needs Grading >> RESOLVED 05/18/2007  
 Apr 07, 2007: #2232: Canpa Crossover Switch needs adjustment >> RESOLVED 04/15/2007  
 Apr 11, 2007: #2233: Crew bus needs netting to hold Grips in place – NON-ISSUE – REVERTED back to vans. >> RESOLVED 05/17/2007  
 Apr 16, 2007: #2235: Crew bus Hatch Hinges (lid) Broken – (1) >> RESOLVED 04/19/2007  
 Apr 17, 2007: #2236: Crew bus Hatch Hinges (lid) Broken – (2) >> RESOLVED 04/19/2007  
 Apr 18, 2007: #2054: Crew bus Hatch Hinges (lid) Broken – (3) (Bus in for repair-19th) >> RESOLVED 04/19/2007  
 Apr 18, 2007: #2055: Switches E/E of Yard – Need Lubrication >> RESOLVED 05/03/2007  
 Apr 18, 2007: #2056: Lily Cup/ SOLO Lead – Spike and sinking issues >> RESOLVED 05/10/2007  
 Apr 18, 2007: #2057: Lily Cup inside switch needs lube or adjustment >> RESOLVED 04/23/2007  
 Apr 18, 2007: #2058: L4 –into Lily Cup - switch needs lube or adjustment >> RESOLVED 04/23/2007  
**Apr 18, 2007: #2059: Rail Lying on R O W just west of McCowan Mile 198 >> OUTSTANDING**  
 Apr 18, 2007: #2060: Rail Lying near North Track Stratoflo (2<sup>nd</sup> Hazard Submitted) >> RESOLVED 04/23/2007  
 Apr 18, 2007: #2061: FGYO Spur Switch needs lube or adjustment >> RESOLVED 04/23/2007  
 Apr 18, 2007: #2062: L4 – L4A switch needs lube or adjustment >> RESOLVED 04/23/2007  
 Apr 20, 2007: #2063: Signal Aspect blocked Mile 15 – Galt Sub(Cooksville): FORWARDED- INCL LAMBTON H&S >> Lambton H&S 04/21/07  
 Apr 28, 2007: #2064: Crew bus Fumes – Coolant Smell >> RESOLVED 04/28/2007  
 Apr 28, 2007: #2241: Eng 5633 – 233-27 – 234-28 Power defect – swapped in yard >> RESOLVED 04/28/2007  
 Apr 29, 2007: #2068: Eng 5931- 233-28 Defective ENGM Seat. FORWARDED TO MSA >> RESOLVED 04/29/2007

**May 2007:**

May 01, 2007: #2242: Condition of F-G Yard Road - Needs Grading (REPEAT Hazard) >> RESOLVED 05/18/2007  
May 10, 2007: #2243: Need Whistle post Mile 27 Belleville Sub to Warn people off Bridge: Forwarded Incl MSA H&S >> TO MSA 05/10/07  
May 13, 2007: #2246: FUMES – ENGS 8209, 8234 (2nd Emery) >> RESOLVED 05/31/2007  
May 30, 2007: #2072: Various Lights burnt out Yard >> RESOLVED 06/12/2007

**June 2007:**

June 04, 2007: #2294: GBO – No Signals Yet in Place Issue – Belleville Sub (#1) >> RESOLVED 06/09/2007  
June 05, 2007: #2260: GBO – No Signals Yet in Place Issue – Belleville Sub (#1) >> RESOLVED 06/09/2007  
June 05, 2007: #2293: HUMP BOXES – Flat Switch boxes VS HUMP BOXES >> RESOLVED 06/05/2007  
June 21, 2007: #0800: Vines/Brush/Trees- Between Staines and Oahawa – Obscuring signals & ROW >> RESOLVED 07/05/2007  
June 21, 2007: #2083: Vines/Brush/Trees- North Side of Lead into IGI WAX – Tripping Hazards >> RESOLVED 07/31/2007  
June 21, 2007: #2262: Vines/Brush/Trees- East end SIDING/MAIN OSHAWA >> RESOLVED 07/31/2007  
June 21, 2007: #2084: Vines/Brush/Trees- AGIN LEAD – STRATOFLO (2<sup>nd</sup> Hazard Submitted) >> RESOLVED 07/31/2007  
June 30, 2007: #2263: Brush at both ends of GYO tunnel >> RESOLVED 07/05/2007

**July 2007:**

July 06, 2007: #2085: C1 Escape - L1 Light not working >> RESOLVED 07/09/2007  
July 06, 2007: #2086: Weeds/Brush South Main track – IGI Wax >> RESOLVED 07/18/2007  
July 06, 2007: #2087: Target LILY- SOLO >> RESOLVED 07/22/2007  
July 06, 2007: #2264: Brush Obscuring signals – NTOR- Belleville Sub (Tor Terminals) >> RESOLVED 07/18/2007  
July 12, 2007: #2266: Platform 1150 loose - Eng taken to shop for spot weld >> RESOLVED 07/12/2007  
July 13, 2007: #2267: Dead Carcass rest switch, restricted site lines hump down to class >> RESOLVED 07/24/2007  
July 17, 2007: #2088: Brush/Weeds in class yard - Sprayed Week of July18-27 >> RESOLVED 07/27/2007  
July 25, 2007: #1484: Brush/weeds Kinnear – REFERRED TO Hamilton E/S and H&S for their follow-up. >> RESOLVED 08/03/2007

**Aug 2007:**

Aug. 09, 2007: #2354: CP8226-8229, 8231-8252 toilets b/o, Fridges B/o >> RESOLVED 08/15/2007  
**Aug. 10, 2007: #2352: Lily Cup Issues – Dust/debris >> REFERRED 08/15/2007**

**11: Old Business/Discussions: Status of Items: Completed Items, Reports, Ongoing Items:**

**Other:**

Toronto Yard 8th Annual Health Fair & EFAP BBQ – being held Tuesday June 5<sup>th</sup>, 2007 – N. Richards will contact E. Hale as to involvement of Toronto Yard FOPS H&S Committee at the event.

**>>>> June 5<sup>th</sup> BBQ WAS CANCELLED ACCOUNT E/S STRIKE. - >>>> RESCHEDULED FOR TUESDAY SEPT 18<sup>TH</sup>\*\***

**Item 11 - Ongoing Items:**

- ✦ From Jan 2006 Meeting: Point Protection Hump  
Flood point protection hump lead. If signal bungalow malfunction or electrical failures etc what are procedures (K. Lawrence/C. Smith)  
K. Lawrence/C. Smith to prepare draft plans for point protection & will present to the Committee.  
March 2006 – by default: If no point protection – RCLS rules apply – Issue bulletin (J. Bonham/K. Lawrence)  
April 2006: Will review RCLS/GE rules and procedures and draft/issue bulletin:  
**CAP – J. Bonham/K. Lawrence to have bulletin drafted and issued by June 05**  
**REVISED CAP – J. Bonham/K. Lawrence to have bulletin drafted for issuance by June 30. (ON AV)**  
**REVISED CAP – N. Richards and K. Lawrence to discuss, draft and issue for Sept 30. (AV)**  
**REVISED CAP – N. Richards and K. Lawrence to discuss, draft and issue for Oct. 30. (AV)**  
**REVISED CAP – N. Richards and K. Lawrence to discuss, draft and issue for Dec 31. (C. Smith)**  
**REVISED CAP – C. Smith will draft by Dec 11<sup>th</sup> for approval and implementation. (D. Humphrey)**  
**Jan 2007: DRAFT 2 Done – A few updates still required**  
**CAP: Proof for Draft-3 for Feb Meeting then draft procedure for training and Implementation.**  
Feb 2007: Draft Completed – More edits may be required. D. Humphrey will advise for March meeting. (D. Humphrey)  
March 2007: REV-CAP – Some issues - Union LR to be followed-up: Have finalized for end April 2007: **ONGOING**  
April 2007: No Response received from Union LR. – Ken Lawrence will forward to Craig Watt  
May 2007: Concurrence from some received- Will commence rolling out procedure to staff.  
July 2007: Rollout Deferred to Fall (Later September/October)
- ✦ From Jan 2007 Meeting:  
Terms of reference for 2007 (DRAFT) Reviewed. N Richards will send out electronically. **COMMITTEE**  
CAP: Will finalize document for Feb 2007 meeting for signage by members and alternates. **DOCUMENTATION**  
New CAP – March 2007 meeting for signage by members and alternates.  
NEW Cap- Further discussion is required before signoff.  
Revised CAP: Plan signoff/signage at Sept. meeting. Latest draft send out to all committee members for review  
Revised CAP: National contract in progress – will defer. In mean time, status quo with existing terms.
- ✦ May 2007 Meeting with M/S Ken Arbuckle took place in an effort to proactively assist in reliability, servicing of 4 axle road and RCLS power.
  - a) Possibility of more frequent service inspection in Winter months – VEE- Groove inspection etc
  - b) FOPS requirement to get P&C power into ABV05 for inspection and maintenance as per M/S schedule
  - c) low-up on previously agreed upon 17 point inspection for these types of units
  - d) M/S will plan to install fans for fumes on 1 RCLS and 1 4alx Road unit: Will test on 1609 and 82xx. Will continue to monitor.

**Follow-up on previous items in Discussions – To be investigated:**

- ✦ From July 2007: Investigate Restricted Clearances on property – diesel shop, West End of Washouts (RW2W/RW3W – MIDDLE PLATFORM)
- ✦ From July 2007: Keepers at shop still an issue – R. Lewicki will follow-up with M/S
- ✦ From July 2007: Cleaners Toronto Yard – Garbage Issues – N. Richards will follow-up with J. Dubois/F. Beauclair – Done > (Mr. Grant  
Maisonneuve has replaced My Dubois position in Facilities)
- ✦ From July 2007: 6<sup>th</sup> floor tower – when is renovation being done? – **End 2007 early 2008 – Have just been informed that capital for tower renovation has been approved >> Further information to follow as known.**

**Follow-up on previous items in Discussions – To be investigated: (Continued)**

- ✦ From July 2007: M/S Contractors in yard – (FOSS) ROIL track, Protection issues/truck speed in yard, PPE – N. Richards will follow-up with B. Mellon, S. Lumsden, C. Simons, E. Hale. – Done – No reply as of Aug 1<sup>st</sup>/2007, Mike Gilligan Calgary (FUEL DISTRIBUTION SPECIALIST) contacted Aug 27, 2007 and will contact contractors direct.
- ✦ From Aug. 2007: Humping Methyl Chloride: Should reflect Stop & Go: (Class 2): Display board showing" P" K. Lawrence/M. Waver, N. Richards & J. Jackson investigating. Have now identified TYES feed of handling codes but not present in Pro-yards. Sept 5<sup>th</sup> – Have progressed to TYES Support. R. EGAN.
- ✦ From Aug. 2007: Rotating SOFA Audits (FOPS): Plan to commence auditing other committees in Sept 2007: Committees involved: Oshawa, Mactier, Lambton and Toronto Yard.

**Item 12: New Business /Discussions/Comments: Issues brought forward: 2007:**

R. Lewicki discussed following items:

- ✦ RCLS SOFA addendum as possible best practice
- ✦ Late October for Evacuation plan mock test or procedures.
- ✦ November for H&S Framework meetings
- ✦ GRIP Study possible test in Toronto
  
- ✦ From Sept 2007: FG-Yard Road worsening. CAP: N. Richards will contact M. Stilwell by Sept 30 to address.
- ✦ From Sept 2007: Rule 43 flagging issue . CAP D. Gilliam will capture/document specifics ASAP and we will forward to E/S and/or Montreal OC for investigation and alter flag placement if it is possible.

**Item 13: Update HRDC/TC Annual Report:**

Yearly update of report for TC due on March 1/2008 for Year 2008.

Committee to review & update HRDC document at end of each monthly meeting. DONE - nbr

**Next H&S meeting at 1000, Tuesday Oct. 2<sup>nd</sup>, 2007 GYO Bldg, 3rd floor Conference Room, Toronto Yard**

Signed:

Norm Richards, Chairperson

D. Gilliam Alt-Chairperson

"If you find that personal problems are having a negative impact on your life, help is available through your Employee and Family Assistance Program (EFAP). To contact the nearest EFAP Referral Agent in your area please call 1-800-735-0286."

George Smith  
Service Area Manager  
Southern Ontario Service Area